

Office of the Principal Ch. Bansilal Govt. College for Women Tosham
Annual Committees for the session 2021-22

All the staff members are directed to note their duties and handover/takeover their charges accordingly.

1. COLLEGE COUNCIL AND RECEPTION COMMITTEE

Dr. Dalip Singh Principal

1. Sh. Rajinder Singh
2. Sh. Raj Kumar
3. Sh. Virender Singh
4. Smt. Neeru Batra

2. RTI COMMITTEE

Sh. Rajinder Singh (SPIO)
Smt. Meenakshi (ASPIO)

3. BURSAR

Sh. Raj Kumar

4. 1. Staff Secretary: Sh. Jaipal

2. Social secretary: Sh. Virender Singh

3. Senior Tutor/Proctor/Mentor: Sh. Ravi Kumar

5. COLLEGE DEVELOPMENT BOARD

Dr. Dalip Singh (Mentor)

1. Sh. Rajinder Singh (Convenor)
2. Sh. Raj Kumar
3. Smt. Neeru Batra
4. Sh. Raj Singh

6. CENTRAL PURCHASE COMMITTEE

1. Sh. Virender Singh (Convenor)
2. Sh. Ravi Kumar
3. Sh. Raj Singh
4. Sh. Pardeep Kumar

7. PHYSICAL VERIFICATION COMMITTEE FOR PURCHASE ABOVE Rs. 10000/-

1. Sh. Kulwant
2. Sh. Parveen Kumar
3. Sh. Virender Singh
4. Ms. Ruchi Sharma

8. SPORTS BOARD

Dr. Dalip Singh (Patron)

1. Sh. Virender Singh
2. Sh. Parveen Kumar
3. Sh. Vinod Kumar
4. Smt. Ruchi Sharma
5. Smt. Sarita

9. INCOME TAX AND PROPERTY RETURN COMMITTEE

1. Sh. Pawan Kumar (Convenor)
2. Smt. Meenakshi
3. Smt. Sushil
4. Smt. Ruchika Bhatteja
5. Sh. Raj Singh

10. IQAC COMMITTEE

1. Sh. Rajinder Singh (Convenor)
2. Sh. Raj Kumar (Bursar)
3. Sh. Ravi Kumar
4. Sh. Jaipal
5. Smt. Neeru Batra
6. Smt. Ruchika Bhateja

11. ONLINE ADMISSION COMMITTEE

1. Sh. Rajinder Singh (Convenor)
2. Smt. Poonam Sharma
3. Smt. Naresh Kumari

12. WOMEN CELL

1. Smt. Neeru Batra (Convenor)
2. Smt. Anuradha Sharma
3. Smt. Ruchi Sharma
4. Smt. Meenakshi
5. Smt. Taruna Yadav
6. Smt. Suman
7. Smt. Monika Jakhar
8. Smt. Kavita
9. Smt. Reenu Gupta
10. Smt. Nisha

13. PLACEMENT CELL & GUIDANCE AND COUNSELLING CELL

1. Sh. Chander Kant (Convenor)
2. Sh. Pawan Kumar
3. Sh. Shribhagwan
4. Sh. Mukesh

14. CULTURAL ACTIVITIES COMMITTEE

1. Sh. Jaipal (Convenor)
2. Smt. Sushil
3. Smt. Taruna Yadav
4. Smt. Neha
5. Smt. Monika Jakhar
6. Smt. Renu Gupta
7. Smt. Mamta Kakran
8. Smt. Urmila
9. Smt. Nisha
10. Smt. Pooja

15. BUSS PASS COMMITTEE

1. Sh. Ashok Kumar (Convenor)
2. Sh. Mukesh
3. Smt. Mamta Kakran
4. Sh. Krishan Kumar (L.A.)

16. PRINTING COMMITTEE

1. Sh. Vinod Kumar (Convenor)
2. Sh. Surjeet
3. Smt. Nisha
4. Smt. Surender Kumar

17. N.S.S. UNIT

1. Smt. Suman Incharge Unit – I
2. Smt. Neha Incharge Unit – II

NSS Advisory Committee

1. Smt. Meenakshi
2. Smt. Surjeet

18. SC/BC STIPEND & SCHOLARSHIP AND OTHER SCHOLARSHIP

SC Scholarship	BC Scholarship	1. All Other Scholarship
Sh. Pardeep Kumar (Convenor)	Sh. Jaipal (Convenor)	Sh. Ravi Kumar (Convenor)
Sh. Anil	Smt. Taruna Yadav	Sh. Shri Krishan
Sh. Vimal	Sh. Vijender	

19. TIME TABLE AND WORKLOAD COMMITTEE**Smt. Sushil (Convenor)****Arts**

1. Smt. Anuradha Sharma (Convenor)
2. Sh. Sonu
3. Sh. Surjeet Singh
4. Sh. Shri Bhagwan
5. Smt. Monika Jakhar

Commerce

1. Smt. Meenakshi (Convenor)
2. Smt. Ruchika Bhateja
3. Smt. Ruchi Sharma
4. Smt. Renu Gupta

Science

1. Smt. Parveen (Convenor)
2. Sh. Ashok Kumar Kumar
3. Sh. Raj Singh
4. Sh. Jyoti (Botany)

20. EARN WHILE YOU LEARN COMMITTEE

1. Sh. Surjeet Singh (Convenor)
2. Smt. Anuradha
3. Sh. Kulwant
4. Smt. Jyoti Bodwal

Sh. Rajinder Singh (Advisor)

21. FIRST-AID/HEALTH COMMITTEE

1. Smt. Ruchi Sharma (Convenor)
2. Smt. Renu Gupta
3. Ms. Nisha

22. LEGAL LITERACY CELL

1. Sh. Chanderkant Gorsy (Convenor)
2. Smt. Monika Jakhar
3. Sh. Shri Bhagwan

23. RED RIBON & RED CROSS COMMITTEE

1. Smt. Jyoti Bodwal (Convenor)
2. Smt. Monika Sheoran
3. Sh. Virender Khyalia
4. Smt. Monika Jakhar

24. NAAC COMMITTEE

1. Sh. Raj Kumar (Convenor)

2. Smt. Nisha
3. Sh. Ashok Kumar
4. Smt. Anuradha
5. Sh. Rambir

25. CLEANLINESS & SANITATION COMMITTEE

1. Smt. Taruna Yadav (Convenor)
2. Smt. Neha
3. Smt. Sarita
4. Sh. Mukesh
5. Smt. Urmila

26. ANTI RAGGING COMMITTEE/ SEXUAL HARRASMENT COMMITTEE

1. Sh. Chanderkant(Convenor)
2. Sh. Pawan Kumar
3. Smt. Taruna Yadav
4. Smt. Neeru Batra
5. Smt. Ruchi Sharma

27. COURT CASES COMMITTEE

1. Sh. Anil Kumar (Convenor)
2. Sh. Pardeep Kumar
3. Sh. Sonu
4. Sh. Rambir Singh

28. SCIENCE EXHIBITION COMMITTEE

1. Smt. Monika Sheoran (Convenor)
2. Sh. Kulwant
3. Sh. Chanderkant Gorsy
4. Sh. Vinod kumar
5. Smt. Jyoti Bodwal
6. Smt. Monika Jakhar

29. COLLEGE CAMPUS BEAUTIFICATION & ECO CLUB COMMITTEE

1. Sh. Virender Singh (Convenor)
2. Sh. Sonu
3. Smt. Pooja
4. Smt. Monika Jakhar
5. Smt. Kavita
6. Sh. Shri Bhagwan
7. Smt. Mamta Kakran

30. STATIONARY PURCHASE COMMITTEE

1. Sh. Parveen Kumar (Convenor)
2. Sh. Ashok Kumar
3. Sh. Vinod Kumar

31. CELEBRATION OF DIFFERENT OCASSION COMMITTEE

1. Sh. Kulwant (Convenor)
2. Smt. Monika Sheoran
3. Smt. Sushil
4. Smt. Mamta Kakran
5. Ms. Nisha

**32. PROPERTY INCHARGE COMMITTEE
STEEL & PLASTIC**

1. Sh. Ashok Kumar (Convenor)
2. Smt. Sarita
3. Sh. Pardeep Kumar

WOODEN

1. Sh. Virender Singh (Convenor)
2. Sh. Pawan Kumar
3. Sh. Ravi Kumar

33. CHARACTER VERIFICATION COMMITTEE

1. Smt. Meenakshi (Commerce)
2. Sh. Ashok Kumar (Science)
3. Sh. Parveen Kumar (Science)
4. Smt. Neeru Batra (Arts)
5. Sh. Ravi Kumar (Arts)

34. NOTICE BOARD MANAGEMENT/ WALL MAGAZINE / STUDENTS CORNER COMMITTEE

1. Sh. Pawan Kumar (Convenor)
2. Sh. Anil Kumar
3. Sh. Chanderkant Gorsy
4. Smt. Jyoti

35. WATER COOLER & GENERATOR SET ARRANGEMENT COMMITTEE

1. Sh. Raj Singh (Convenor)
2. Sh. Jaipal

36. TENT & SHAMIYANA/MIKE & AUDIO SYSTEM COMMITTEE

1. Sh. Anil (Convenor)
2. Sh. Kulwant
3. Smt. Jyoti Bodwal
4. Smt. Monika Sheoran

37. RUSA

1. Sh. Ashok Kumar (Convenor)
2. Sh. Parveen Kumar
3. Sh. Vinod Kumar
4. Sh. Mukesh

38. ACADEMIC COMMITTEE/INTERNAL ASSESSMENT/PRACTICAL EXAM AWARDLIST COMMITTEE**Registrar: Sh. Vinod Kumar**

ARTS	COMMERCE
Smt. Anuradha Sharma (Convenor)	Smt. Meenakshi (Convenor)
Smt. Monika Jakhar	Smt. Ruchika Bhateja
Sh. Shri Bhagwan	Smt. Ruchi Sharma
Ms. Nisha	Smt. Reenu Gupta
Smt. Urmila	

SCIENCE	Msc.
Smt. Monika Sheoran (Convenor)	Sh. Anil Kumar
Sh. Parveen Kumar	Sh. Surender Chahal
Sh. Pardeep	Sh. Virender Khyalia
	Smt. Mamta Kakran

39. VERIFICATION OF RESULT FOR ACR & MAINTAINANCE OF RECORD COMMITTEE

ARTS	COMMERCE and M.Sc.	SCIENCE
Smt. Taruna Yadav (Convenor)	Smt. Meenakshi (Convenor)	Smt. Ruchi Sharma (Convenor)
Smt. Kavita	Smt. Ruchika Bhateja	Sh. Kulwant
Sh. Mukesh	Smt. Renu Gupta	Smt. Jyoti
Sh. Shri Bhagwan	Sh. Virender Khyalia	
Smt. Monika Jakhar		

40. RR & CR Committee

Arts

1. Smt. Neeru Batra (Convenor)
2. Smt. Suman
3. Smt. Sarita
4. Sh. Pawan Kumar
5. Sh. Chander Kant Gorsy
6. Smt. Jyoti Bodwal
7. Sh. Virender Khyalia
8. Smt. Urmila
9. Smt. Nisha

Commerce

1. Smt. Meenakshi (Convenor)
2. Smt. Ruchika Bhateja
3. Smt. Ruchi Sharma
4. Smt. Renu Gupta

Science

1. Smt. Monika Sheoran (Convenor)
2. Smt. Jyoti

M.Sc.

1. Sh. Vinod
2. Smt. Meenu
3. Sh. Surender
4. Smt. Monika Jakhar

41. ALUMNI COMMITTEE

1. Sh. Kulwant (Convenor)
2. Smt. Neeru Batra
3. Smt. Anuradha Sharma
4. Sh. Virender Khyalia

42. TOUR AND TRIP COMMITTEE

1. Smt. Ruchi Sharma (Convenor)
2. Smt. Neeru Batra
3. Smt. Sushil
4. Sh. Pardeep Kumar

43. PRESS & PUBLICITY COMMITTEE

1. Sh. Virender Singh (Convenor)
2. Sh. Vinod
3. Sh. Surender Kumar

44. OUTSOURCING EMPLOYMENT COMMITTEE

1. Sh. Parveen (Convenor)
2. Sh. Chanderkant Gorsy
3. Sh. Pawan Kumar
4. Sh. Raj Singh

45. ROAD SAFETY COMMITTEE

1. Sh. Kulwant (Convener)
2. Sh. Rambir Singh

46. ELECTROL ROLL / AADHAR CARD & OTHER GOVT. SCHEME COMMITTEE

1. Sh. Surjeet Singh (Convener)
2. Sh. Rambir Singh
3. Smt. Mamta Kakran
4. Sh. Mukesh

47. REFRESHMENT/LUNCH COMMITTEE

1. Smt. Sushil (Convenor)
2. Smt. Monika Sheoran
3. Smt. Jyoti Bodwal
4. Sh. Surender Kumar
5. Sh. Pawan Kumar
6. Smt. Pooja
7. Smt. Ruchika Bhatteja
8. Smt. Ruchi Sharma
9. Sh. Surjeet
10. Sh. Ravi Kumar

48. DECORATION COMMITTEE

1. Smt. Neha (Convener)
2. Smt. Mamta
3. Smt. Taruna Yadav
4. Smt. Suman
5. Smt. Monika

49. SUBJECT CHANGE COMMITTEE

1. Smt. Suman (Convener)
2. Smt. Anuradha Sharma
3. Sh. Surender
4. Smt. Urmila
5. Smt. Nisha
6. Smt. Kavita

50. ABSTENTEE SLIPS & FINE COMMITTEE

A) Arts

1. Sh. Surjeet (Convenor)
2. Sh. Jaipal
3. Smt. Mamta Kakran
4. Sh. Rambir
5. Sh. Mujesh
6. Sh. Virender Khyalia

B) Commerce

1. Smt. Meenakshi (Convenor)
2. Smt. Ruchika Bhateja
3. Smt. Ruchi Sharma
4. Smt. Renu Gupta

C) Science (Medical)

1. Smt. Monika Sheoran (Convenor)

D) Science (Non-Medical)

1. Sh. Pardeep Kumar (Convenor)
2. Sh. Kulwant

51. ANNUAL REPORT WRITING COMMITTEE

1. Smt. Anuradha Sharma (Convenor)

2. Smt. Urmila
3. Smt. Kavita

52. MINOR REPAIRING & ELECTRICITY COMMITTEE

1. Sh. Raj Singh (Convener)
2. Sh. Jaipal
3. Sh. Kulwant
4. Sh. Virender Khyalia

53. PHOTOGRAPHY COMMITTEE

1. Sh. Sonu (Convener)
2. Sh. Surender Kumar

54. SOLAR ENERGY CONCERNED COMMITTEE

1. Sh. Kulwant (Convener)
2. Smt. Jyoti

55. DISCIPLINE COMMITTEE

1. Sh. Virender Singh (Convener)
2. All staff members

56. GRIEVANCES AND REDRESSAL COMMITTEE(Staff & Students)

1. Smt. Neha (Convener)
2. Smt. Jyoti Bodwal
3. Smt. Urmila
4. Smt. Renu Gupta

57. PASSPORT COMMITTEE

1. Sh. Surjeet (Convener)
2. Sh. Parveen
3. Sh. Mukesh Kumar
4. Sh. Virender Khyalia
5. Smt. Kavita
6. Smt. Mamta Kakran

58. E.V.S. EXAM COMMITTEE

1. Smt. Jyoti Bodwal (Convener)
2. Smt. Jyoti
3. Smt. Neha
4. Smt. Mamta

59. SMART CLASS ROOM COMMITTEE

1. Sh. Rajinder Singh (Convener)
2. Sh. Ashok Kumar
3. Sh. Vinod
4. Sh. Shribhagwan

60. BIOMETRIC AND GEM PORTAL COMMITTEE

1. Sh. Rajinder Singh (Convener)
2. Smt. Sushil
3. Smt. Poonam Sharma

61. DRIVING LICENCE COMMITTEE

1. Sh. Anil Kumar (Convener)
2. Sh. Rambir
3. Smt. Monika
4. Smt. Kavita

62. SUBJECT SOCIETIES

SCIENCE SOCIETY	SOCIAL SCIENCE	COMMERCE	LANGUAGE
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	SOCIETY	SOCIETY	SOCIETY
Sh. Ashok Kumar (Convenor)	Smt. Anuradha Sharma (Convenor)	Smt. Ruchi Sharma (Convenor)	Smt. Suman (Convenor)
Sh. Parveen Kumar	Sh. ChanderKant Gorsy	Smt. Meenakshi	Sh. Jaipal
Smt Rekha Bai	Sh. Ravi Kumar	Smt. Ruchika Bhateja	Smt. Taruna Yadav
	Smt. Urmila	Smt. Renu Gupta	Smt. Sushil

63. CCTV, PHOTOCOPIER MACHINE, Internet , Printer Repairing

1. Sh. Rajinder Singh(Convenor)
2. Sh. Sonu
3. Sh. Virender Khyalia
4. Sh. Surender

**64. GRIEVANCE REDRESSAL COMMITTEE for Complaint of Caste Based Desccrimnation
Received from SC/ST/OBC Staff & Students**

1. Sh. Pawan Kumar (Convenor)
2. Smt. Ruchi Sharma
3. Smt. Neha
4. Smt. Suman
5. Sh. Jaipal
6. Sh. Chanderkant

65. EDUSAT AND E-CONTENT COMMITTEE

1. Smt. Taruna (Convenor)
2. Sh. Pardeep
3. Smt. Poonam
4. Smt. Naresh

66. WEBSITE / HRMS / MIS / ERP / AISHE / PRAYASS / ONLINE TRANSFER

1. Sh. Rajinder Singh (Convenor)
2. Smt. Poonam Sharma
3. Smt. Naresh

67. NODAL OFFICERS

1. Smt. Ruchi Sharma (**DIVYANGJAN STUDENTS**)
2. Smt. Monika Sheoran (**NATURE INTERPRETATION CENTER**)
3. Sh. Kulwant (**TRAFFIC INTERPRETATION CENTER**)
4. Sh. Surjeet (**ELECTION**)
5. Smt. Sushil (**TOBACCO FREE CAMOUS**)
6. Smt. Jyoti Bodwal (**Swami Vivekanand Youth Cell**)
7. Sh. Anil Kumar (**Covid-19 Situation in college**)
8. Sh. Sonu (**College Library**)
9. Sh. Kulwant (**Family ID/PPP of staff & students**)
10. Sh. Virender Singh (**Constructions Works**)
11. Sh. Jaipal (**New Education Policy**)

Principal
Ch. Bansilal Govt. College for Women, Tosham